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MINUTES OF THE 2ND(2009-10) MEETING OF THE BOARD OF RECOGNITION OF EXCELLENCE HELD ON SATURDAY, THE 13 FEB 2010 AT 1130 HOURS AT BAMBOLIN BEACH RESORT, GOA.

The following were present:

Shri K Babu Rao	Chairman
Smt Smriti Dagur	Co-Chairperson
Prof G V Anjaneyulu	
Dr R P Bajpai	
Shri R K Gupta	
Shri N Namassivaya	
Prof D Narayana Rao	
Dr Gunasekhar Reddy	

Secretariat:

Cdr A P Sharma, IN (Retd)

Dy Managing Editor

ITEM-1 MINUTES OF THE 1ST(2009-10) MEETING OF THE BOARD OF RECOGNITION OF EXCELLENCE HELD ON SATURDAY, THE 05TH DEC 2009, AT 1400 HOURS AT THE IETE HQ

1.1 As no comments were received, the minutes were confirmed.

ITEM-2 IETE-NATIONAL TECHNICAL PAPER CONTEST (NTPC) FOR THE YEAR-2010 - PRESENT STATUS

2.1 The Item wise details of expenditure proposed by IETE Vadodara Centre were discussed. The Board suggested the guidelines as listed in Annexure I for incurring the expenditure and revenue earning.

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2.2 Considering the estimated expenditure of Rs 46000/- and expected revenue of Rs 25000/- as per details given in annexure -1, the Board recommended that Rs 25000/- as per exiting norms be reimbursed to Vadodara Centre for conducting this Contest and any marginal excess expenditure, if any, incurred be considered by IETE HQ for approval.

2.3 Chairman IETE Vadodara Centre be requested to send the list of recommended winners of NTPC 2010 to IETE HQ latest by 15 Jun 2010 for consideration of the Board in the July 2010 meeting.

2.4 The Board recommended the above for approval of the Council

ITEM-3 IETE AWARDS-2010

3.1 The Board felt that there was still enough time for the receipt of nominations. Notwithstanding this, Board suggested that reminder e-mails to all council Members, Centres and others be sent to assist in obtaining large number of nominations through their efforts.

3.2 The Board requested help of all Council Members for soliciting better response to IETE Awards.

ITEM-4 IETE BEST PAPER AWARDS-PROCESSING METHODOLOGY

4.1 The Board discussed in detail the proposed procedure and proforma on a scale of 0 to 10 for selecting articles published in IETE journals in a calendar year for IETE Best Paper Awards.

4.2 The Board recommended for approval of the Council that assessments of reviewers, editors and EICs as part of the on-line review system for articles for IETE Journals be the basis for short listing the articles by EICs for IETE Best Paper Awards. The Board will consider the short listed articles in July 2010 meeting.

ITEM-5 INSTITUTION OF NEW MEMORIAL AWARD-PROPOSAL FROM DR S PAL

5.1 The Board discussed the proposal of Dr S Pal, Distinguished Fellow IETE, for instituting a memorial award in memory of his wife, Smt Ranjana Pal, in the area of Electromagnetic, Microwaves and Antennae.

5.2 In view of the increasing cost for servicing the awards (gold plated medal and citation), the Board decided raising of one time minimum Corpus to Rs One lac from the existing Rs 50,000/- for the memorial awards.

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5.3 The Board also decided to accept proposal of Dr S Pal and in the acceptance letter he may be requested for a minimum Corpus of Rs 1 lacs.

5.4 The Board recommended for approval of the Council:

- (a) Henceforth one time minimum corpus of Rs 1 lac for instituting a memorial award.
- (b) Acceptance of proposal of Dr S Pal.

VOTE OF THANKS

6. There being no other points, the meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-216/2ND (2009-10)/BoRE

Date: 23 Feb 2010



(VK PANDAY)
Brig (Retd)
Secretary General

Distribution:

Chairman and Members of the Board of Recognition of Excellence
President and Members of the Council

**Guidelines for expenditure and revenue for conducting -NTPC 2010: IETE
Vadodra Centre**

A. Estimated Expenditure

S.No	Description of Items	Amount	Remarks
1	Printing of posters, certificates and cards	Rs 9000/-	As projected by the Centre.
2	Postage (i) Mailing of posters to IETE Centres/ Sub-Centres, ISF Coordinators (ii) Sending papers to experts for evaluation and back	Rs 2000/- Rs 5000/-	Mailing by Book Post to Centres /Sub-centres and ISF Centres for display on notice boards and further distribution by them. As projected by Centre.
3	Traveling Allowance (i) Dignitaries/Panel of Judges limited to 5 for 2 sessions (Morning - evening) for one day event and no. of papers for oral presentation to be limited to 10. (ii) Participating students/ authors.	Rs 7500/- Rs 10000/-	Judges may be paid Rs 1000/- each and conveyance charges of Rs 500/- (Rs1500 per person) 2 nd class to and fro train fare for maximum two authors per paper for 10 shortlisted papers @ 500/- per person
4	Food charges (lunch & Tea) for 40 persons @ 200/- per person for one day.	Rs 8000/-	Dignitaries / Judges - 5 Students (2 per paper) - 20 Vadodara Centre - 15
5	Lodging and Boarding for 20 students for one day @200/-	Rs 4000/-	
6	Incidental Expenses	Rs 500/-	As projected by Centre.
	Total Expenditure	Rs 46000/-	

B. Expected Revenue

The Board decided for charging nominal registration fee of Rs 500/- per paper from students other than ISF and IETE Student Members. Assuming 50 papers, the expected revenue is Rs 25000/-

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