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MINUTES OF THE 2ND (2018-19) MEETING OF THE PUBLICATIONS COMMITTEE HELD AT 1200 HOURS ON 6TH April 2019 AT IETE DELHI CENTRE

The Members of the Committee:

Prof (Dr) A K Saini	Chairman
Shri VineyKakkar	Co-Chairman
Shri Pankaj Gupta	Member
Dr D C Pande	Member
Shri Kartik Parikh	Member
Shri Tata Sudhakar	Member
Prof (Dr) A P Thakare	Member

The following members were granted leave of absence:

Dr K Satya Prasad	Member
Dr B Prabhakara Rao	Member

Secretariat:

Mrs Sandeep Kaur Mangat Asstt Secy (AP&PARGC)

ITEM-1 CONFIRMATION OF THE MINUTES OF THE 1ST (2018-19) MEETING OF THE PUBLICATIONS COMMITTEE HELD ON 13 DEC 2018 AT BENGALURU

1.1 The Minutes of the 1st (2018-19) Meeting of the Publication Committee stand approved as there were no comments received.

ITEM-2 PUBLISHING SCHEDULE OF IETE PUBLICATIONS

2.1 The Chairman apprised the Committee Members of current status of publication schedule of IETE Journals/ Newsletter as follows:

1 of 7 of 2nd (2018-19)/Pubs/Apr 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
IETE Newsletter	Vol 21 No 1 (Jan-Apr) under compilation							
IETE Journal of Research	Vol 65 No 1 under print		Vol 65 No 2 under print					
IETE Technical Review	Vol 36 No 1 Under print		Vol 36 No 2 under print					
IETE Journal of Education	Vol 60 No 1 (Status- 2 articles- published online 1- final typesetting, 1-under review process							

- 2.2 The Chairman also informed about the paper status in various journals:
- Number of articles ready to be allocated in the future issues
IETEJR- 203 IETETR-35 IETEJE-2
 - Papers under typesetting stage of various titles-21
 - Papers under peer review process-
IETEJR- 512 IETETR-66 IETEJE-2
 - It was brought out from the above data that we have adequate articles for the IETE JR and IETE TR but are short of articles in IETE JE.

2.3 The Committee was informed on the poor submissions of articles in IETE Journal of Edu (IETEJE). The challenge was deliberated upon and the Committee recommended that efforts should be made towards reducing the time span from submission to first decision and also expanding the Editorial Board of IETEJE.

2.4 This is for the information of Governing Council.

ITEM-3 REVENUE RECEIVED IN THE SECTION

3.1 The Committee was informed about the revenue received by the section during the 1st quarter of year 2019, as follows:-

From Subscription of IETE Journals (2019) -January- till 4 th April 2019)	Rs 21,05,410
From Extra pages (beyond 6 page length) published in IETE journals. Since Dec meeting till 4 th April 2019	Rs 2,94,436/-
Editorial fund as per MoU from T&F for the year 2019	Rs 2,13,995

Royalty on IETE Journals from T&F for the year 2018	USD- 6549.55 Approx-Rs 4,57,311 IETEJR-US\$ 3130.71 IETETR-US\$ 3146.95 IETEJE US\$ 271.89
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3.2 Total Revenue received in this quarter was Rs 30, 71,152/-.

3.3 The Chairman also showed the revenue generated in this 1st quarter (2019) in comparison to four quarters of previous two years.

Revenue generated in comparison with last years			
Particulars	2019 (Jan-March 2019) (in Rs)	2018 (in Rs)	2017 (in Rs)
Subscription	2105410	2706821	2672136
Extra Pages	294436	926620	2157691
Supplement Issue (TR.. New Advances)		640768	
Supplement Issue (TR..5G)		145503	
Initial Amount rcvd from -Book Series- Prof S C Dutta Roy- Circuits Systems and Signal Processing		74439	-
Advertisement		22312	95000
Royalty(T&F & NBT)	457311	163064	43101
DST Grant		400000	400000
Editorial Fund from T&F	213995	199420	203000
Total (Rs)	3071152	5256635	5475928

3.4 This is for the information of the Governing Council.

ITEM-4 **GRANT-IN-AID FROM DST FOR IETETR AND IETEJR**

4.1 The Chairman informed that the DST proposals are being prepared and would be submitted within specified deadlines in month of April as the grant applications are accepted in the new year financial year.

4.2 The support provided to IETE by Science & Engg Research Board, a statutory body of the Dept of Science & Technology, Govt of India, is being acknowledged in the issues of IETETR & IETEJR by publishing their logo & financial support for printing.

4.3 The Committee deliberated that apart from DST, Publications should also approach Ministry of Earth Sciences and other relevant ministries for grant-in-aid. Dr Tata Sudhakar agreed to provide necessary assistance in the matter.

4.4 This is for the information of the Governing Council.

ITEM-5 **STATUS PUBLICATION OF 2ND BOOK SERIES ON "SIGNAL PROCESSING" BY PROF S C DUTTA ROY**

5.1 The Chairman briefed the Members on the progress of the Book. The role and responsibilities of IETE for this task including proof reading is over. The work is now at Springer's end for their counter checks and final typesetting.

5.2 This is for the information of the Governing Council.

ITEM-6 **IETE HORIZON: DIGITAL LIBRARY**

6.1 The guidelines and terms and conditions for IETE Horizon: Digital Library, framed by Member-Shri Tata Sudhakar, was discussed by the Committee.

6.2 After due deliberation, the Committee recommended the following:-

- a) The members highly appreciated the excellent efforts made by Dr Tata Sudhakar and Mr Pankaj Sharma.
- b) Presently to focus on strengthening of IETEJE, as the submissions being received are very poor although it is a very old Journal with branding.
- c) Shri Tata Sudhakar and Mr Pankaj were requested to review the proposal of IETE Horizon-Digital Library and work out modalities on how to make it sustainable in view of less number of articles of good quality without impacting brand of existing IETE journals.

6.3 This is for the information and approval of Governing Council.

ITEM-7 **RENEWAL OF RNI CERTIFICATES FOR IETE PUBLICATIONS**

7.1 The Chairman informed the Committee that the papers are still under police verification. IETE Secretary General was requested to take up the matter with higher officials of Delhi Police for quick action.

7.2 The Chairman requested all GC members to kindly provide support if any in the matter. Shri R K Vyas was requested to use his connections for help in the matter.

7.3 This is for the information of the Governing Council.

ITEM-8 **EXTENSION OF PRINTING CONTRACT OF M/S DOLPHIN PRINTO GRAPHICS AS PER DECEMBER GOVERNING COUNCIL DECISION MEETING**

8.1 The Chairman informed the Committee members that as per the Governing Council's previous approval in the issue, the printing press-M/s Dolphin Printo Graphics, was given an extension for 3 months *i.e.*, up till 31st March 2019. Accordingly, work orders for next four issues, *viz.* two issues each (Jan-Feb and Mar-Apr 2019) of the titles, have already been given to them for printing.

8.2 This is for the information of the Governing Council.

ITEM-9 **QUOTATION FOR PRINTING OF IETE PUBLICATIONS POST 31 MARCH 2019**

9.1 The Chairman apprised the members on the quotations that were called for printing of IETE Publications as per decision of Dec 2018 meeting. Annexure is enclosed.

9.2 After due deliberations, it was decided that the vendor for printing of IETE Journals would be finalized soon with the help of Co-Chair Committee/SG within 1-2 months.

9.3 It was also recommended that in order to ensure that printing of publications is not affected; the extension of another 3 months may be given to the existing vendor (M/s Dolphin Printo Graphics) *i.e.*, 30 June 2019

9.4 This is for the approval of Governing Council.

ITEM-10 **CONTENT SIMILARITY FOR IETE JOURNAL OF RESEARCH**

10.1 As per the previous recommendations & subsequent approval on the above agenda point, a training session was arranged on 22 Feb 2019 by T&F for IETE to give an understanding on the workflow of Cross Ref Similarity Checks.

10.2 This report facility, i.e. the CrossRef Similarity Check reports, has been enabled at EIC's dashboard in ScholarOne system to be seen at his ready reference.

10.3 The Editors in IETEJR will also be able to see the reports prior to peer review process.

10.4 This is for the information of the Governing Council.

ITEM-11 INVITATION TO AUTHORS FOR ARTICLE SUBMISSION IN JOURNAL OF EDUCATION(IETEJE)

11.1 The Chairman informed that as per the decision of Dec 2018 meetings, an announcement was made through IETE Newsletter, IETE Facebook page and IETE website regarding token honorarium of Rs 1000/- that would be given to the first Author/corresponding author of the selected articles of IETEJE.

11.2 He briefed that the response being received is not very encouraging. Only 3 articles have been accepted for the upcoming issue which still awaits more articles.

11.3 The Committee recommended the following steps in order to enhance the submission of papers in IETEJE:

- to get an option inserted at author's dash board that they are willing to send their paper for reconsideration in other IETE Journal of education, If rejected from either IETE TR or IETE JR. T&F will be requested to include this option in ScholarOne system. This will ensure that some articles will get routed to the Journal of Education and will also enhance author satisfaction.

- to start accepting selected articles from conferences in IETEJE as per the standard procedure.

- Invited articles be solicited from members/ experts in the areas of IETE JE.

11.4 This is for the information and approval of the Governing Council.

ITEM 12 ANY OTHER MATTER

12.1 The Members expressed concerns on present number of hard copies being printed for IETE Journals/Newsletter. They were of the view that in order to keep alignment with the green initiative of the Institution, reduce cost of printing and despatch, serve the members quickly, avoid any mailing issues, reduce the office environmental impact, efforts be made to further minimize the printing of the publications without compromising on the members needs and the branding of the institution.

12.2 It was proposed that members/categories should be given e-accessibility option instead of hard copies in a gradual manner. It was resolved that those members who have already opted or will be opting for hard copies, may be dispatched the publications accordingly. However, this should not impact the publicity / complementary issues meant for visibility/ publicity of IETE.

12.3 This is for the information and approval of the Governing Council.

ITEM 13 VOTE OF THANKS

13.1 There being no other point to discuss, the meeting ended with vote of thanks to the Chair.

Ref: IETE/J-266/2nd (2018-19)/PUBS

Date: *07* May 2019

[Signature]
Lt Col Dipankar Sen (Retd)
Secretary General

Distribution:

Chairman and Members of the Publications Committee
President and Members of the Governing Council

[Signature]