



The Institution of Electronics and Telecommunication Engineers

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MINUTES OF THE 1ST (2016-17) MEETING OF THE PUBLICATIONS COMMITTEE HELD AT 1500 HOURS ON 02ND DECEMBER 2016 AT IETE HQ, NEW DELHI

The Members of the Committee:

Lt Gen (Dr) Rajesh Pant, PVSM, AVSM, VSM (Retd) In the Chair
Shri G K Dawara
Prof C Murali
Prof (Dr) Visvesara Rao
Shri Sharad Singh
Prof (Dr) R K Sinha

The following members were granted leave of absence:

Prof D Narayana Rao Chairman
Shri Vipin Tyagi Co-Chairman
Prof M N Hoda
Shri K Subbi Reddy
Dr Rakesh Singhai

Secretariat:

Mrs Sandeep Kaur Mangat Asstt Secy(A&P)

ITEM-1 CONFIRMATION OF THE MINUTES OF THE 3RD (2015-16) MEETING OF THE PUBLICATIONS COMMITTEE HELD ON 09TH JULY 2016 AT IETE HQ

1.1 As no comments were received, the minutes were confirmed.

ITEM-2 PUBLISHING SCHEDULE OF THE IETE PUBLICATIONS

2.1 The Chairperson apprised the Committee members about the status of publishing schedule of IETE Journals.

2.2 After due deliberations, the Committee recommended that efforts be made for the following:

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- Reduction in number of print copies for Newsletter by circulating a notice in the next issue of Newsletter, and asking IETE members for their contacts details, so that IETE could aim at sending maximum digital copies through email to IETE Members.
- The SOP of IETE HQ should indicate the last date for receipt of news activities from Centres. It was suggested that last date should be 10th of the last month of the period covered by the Newsletter eg 10th Dec for Sep-Dec issue.
- To keep Committee Chairman apprised of the status of backlog in IETE Journal of Research, through e-mail. Lt Gen (Dr) Rajesh Pant, PVSM, AVSM, VSM (Retd), who chaired the meeting, offered to take up this issue by meeting Prof Koul personally.
- To explore the e-print mechanism for IETE journals as there is a need for availability of both the options: hard copies for paid subscribers and e-copies for students/ institution at reduced rates, as recommended by the members. They suggested exploring this facility in detail with outside help.

2.3 This is for the information & approval of the Governing Council.

ITEM-3 REVENUE GENERATED FROM PUBLICATIONS

3.1 The Committee members were apprised about the extra revenue generated under various heads by the Publication Section since the last meeting:

- From Subscription of IETE Journals- } -Rs 188976 (July-Nov2016)
-Rs 26,49055(total during 2016)
- Subscription rcvd for 2017 - Rs 61,800/-
- Extra pages in IETE journals - Rs 82,593/-(July-Nov16)
- Advertisement in IETE Newsletter - Rs 15,000/- (May-June 2016 issue)
- Postage saved - Rs 35,029/- (in last three issues of IETE Journals)
- Money saved in IETEJR Printing - Rs 13097/- (from Issues 5 & 6)

Total Income in 2016- Rs 15,54,956 (Rs 9,66,605 more as compared to 2015)

3.2 The Committee recommended that emails should go to all Centre Chairpersons / Organizational members soliciting advertisement from their regions for IETE Journals/ IETE Newsletter.

3.3 This is for the information and approval of the Governing Council.


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ITEM-4 **PUBLICITY EFFORTS**

4.1 The members were apprised about the mutual agreement between IETE & ELCINA for publishing of each other advertisements. Accordingly, IETE advertisement has been published in "ELCINA Electronics Outlook" in Vol 19 Issue 5 Sept- Oct issue 2016 and ELCINA advertisement has been published in "IETE Journal of Research" in Vol 62 No 6 Nov-Dec 2016 issue.

4.2 The members were also informed about proposed participation of IETE in the exhibition - Asia Pacific Microwave Conference (APMC2016) which was to be held at Hotel Pullman, Aerocity, New Delhi on 5th-9th Dec 2016, where IETE will display technical journals and promote IETE activities in the event. They were also informed that IETE will be renewing its MoA with IEEE MTT Society during this event. Efforts will be made towards making new members who would visit the IETE stall in the conference. The Stall will be provided free of cost by Prof Shibhan Koul.

4.3 This is for the information of the Governing Council.

ITEM-5 **PROPOSAL FOR PUBLICATION OF A BOOK BY PROF S C DUTTA ROY**

5.1 The members were apprised about the intention of the Publisher, Springer (India) Pvt.Ltd. New Delhi, who has given approval in principle to publish the book "Circuits, Systems and Signal Processing" by Prof S C Dutta Roy. Two meetings have been held in this context and the draft MoU discussed in detail. The members were apprised that the tripartite agreement from Springer is awaited and shall be circulated to all members for their approval on receipt.

5.2 This is for the information of the Governing Council.

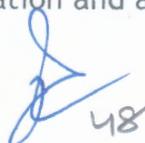
ITEM 6 **FUTURE DEVELOPMENT OF IETE JOURNALS**

6.1 The Committee members were informed about the meetings held with members of Taylor & Francis on 26th & 28th Sept 2016 at IETE HQs (one each in the presence of Prof Shibhan Koul and Prof D Narayana Rao). The points agreed mutually in the meetings to be followed for 2017 layout in IETE Journals were as follows:

- The IETE Logo to be bigger in size in future issues of IETE Journals.
- The References style to remain as that of IEEE, as being followed now.
- "Instructions to Authors" to be publicized in IETE journals for the information of authors.
- Corresponding author's e-mail address to be mentioned in the author's bio data at fixed position, at the end of the article, instead of mentioning it at the bottom of the title page.
- The Editorial Board of IETE Journal of Research will be expanded by EIC for inclusion of more editors.
- Efforts will be made by Prof Koul to have at least one invited article in IETE JR hence forth.
- To do publicity of IETE Journals in Asia Pacific Microwave Conference (APMC2016) to be held at Hotel Pullman, Aero City, New Delhi.
- There will be no increase in the charges of extra pages or reduction in the number of standard page length for extra charges i.e. 6 pages.

6.2 This is for the information and approval of Governing Council.

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ITEM-7 SUGGESTION FOR USE OF ENVIRONMENTALLY FRIENDLY MATERIAL IN IETE JOURNALS

7.1 The members were informed about receipt of an anonymous letter in which it was recommended not to use heavy paper material or colour in the printing of IETE journals as it pollutes the environment. Instead it recommended using newsprint paper with no colours, because of its light, environment friendly and easily absorbing nature.

7.2 After due deliberation the committee recommended that such anonymous letter / emails will not be entertained.

7.3 This is for the information of the Governing Council.

VOTE OF THANKS

8 The meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/1st (2016-17)/PUBS

Date: 22 Dec 2016


Maj Gen P K Jaggia, VSM (Retd)
Secretary General

Distribution:

Chairman and Members of the Publications Committee
President and Members of the Governing Council