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**MINUTES OF THE 3RD (2014-15) MEETING OF THE PUBLICATIONS COMMITTEE HELD
ON SATURDAY, THE 04 JULY 2015, AT 1130 HOURS AT IETE HQ, NEW DELHI**

The Members of the Committee:

Prof D Narayana Rao
Lt Gen (Dr) Rajesh Pant, PVSM, AVSM, VSM (Retd)
Shri S K Angra
Dr S Arivazhagan
Prof S K Khedkar
Prof K Laxminarayana
Prof(Mrs) K Raja Rajeshwari

Chairman
Co-Chairman

Secretariat:

Mrs Sandeep Kaur Mangat

Asstt Secy(AP&SDC)

The following were unable to attend:

Prof M Jagadesh Kumar
Prof S K Koul
Prof Raj Senani
Prof S R Jog
Prof K T V Reddy

Editor-in-Chief (TR)
Editor-in-Chief (JR)
Editor-in-Chief (JE)
Co-opted
Co-opted

**ITEM-1 CONFIRMATION OF THE MINUTES OF THE 2ND (2014-15) MEETING OF
THE PUBLICATIONS COMMITTEE HELD THROUGH TELEPHONIC
DISCUSSIONS/E-MAILS**

1.1 As no comments were received, the minutes of the previous meeting were confirmed.

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ITEM-2 PUBLISHING SCHEDULE OF THE IETE PUBLICATIONS

2.1 The Committee was informed about the publishing status for all the three IETE Publications. The Chairman said that the efforts be made towards early publication of IETE Journal of Research & IETE Technical Review and could be published ahead of their period, i.e July- Aug issue should be published by first week of July but IETE Newsletter can be published after the mentioned period due to necessary inclusion of appropriate activities of that particular period.

2.2 It was also suggested to prepare the statistics for number of accepted articles waiting for publication in for IETE publications, i.e. backlog (number of submissions, rejections, pending for publication, and published manuscripts per year) so that inordinate delays could be minimized.

2.3 This is for the information of the Governing Council.

ITEM-3 PUBLICATION OF ON-LINE INTERNATIONAL JOURNAL OF IETE PUNE CENTRE AND SIMILAR REQUEST FROM KOCHI CENTRE

3.1 The Committee was informed about the no response status from IETE Pune Centre on HQs request to give the requisite details as required in the matter for online International Journal of Advancement in Telecommunications (IJAT). The demands were repeated once again in the meeting, to which Prof Khedkar, Chairman IETE Pune Centre & Committee member explained that since only limited copies (75) of the issue are published, therefore it could gain no immediate impact factor. The Committee Chairman suggested once again that the authors who have made submissions for IJAT journal may be requested to submit their papers by IETE Pune Centre, either in the National Journal of Innovation and Research or in any of IETE's HQs journals (IETE JR, IETE TR or IETE JE) or in any other good ranking student's journals for eg. ISTE.

3.2 The Chairman also apprised the members that a similar request has been received from IETE Kochi Centre seeking permission to publish a technical journal from the Centre.

3.3 The matter was deliberated at length and it was decided to form a sub-committee, comprising of Lt Gen (Dr) Rajesh Pant, PVSM, AVSM, VSM (Retd), Prof K Laxminarayana and Prof (Mrs) K Raja Rajeswari. The Sub-Committee was requested to formulate guidelines for publishing of Journals by IETE Centres in the next two months (i.e. by end of the Aug 2015).

3.4 The proposals of IETE Kochi and Pune centre to publish journals were put in abeyance.

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3.5 This is for the approval of Governing Council.

ITEM-4 REGISTRAR OF NEWSPAPER OF INDIA (RNI) CERTIFICATION OF IETE PUBLICATIONS

4.1 The Chairman informed Committee Members about the certification renewal of IETE Journals/ Newsletter from the office of Registrar of Newspaper of India (RNI). They were shown the RNI certificates of respective IETE journals and were likewise informed about the e-filing of annual statements for IETE registered publications for the year ending, i.e 31 March 2015. The Chairman applauded the joint efforts of the Staff members (AP&SDC) towards this direction, which has been a long pending demand, but also cautioned and urged the staff to be careful in RNI's future continuity/ follow-ups. The Committee appreciated the kind support extended by Lt Gen (Dr) Rajesh Pant in obtaining RNI Certification.

4.2 This is for the information of the Governing Council.

ITEM-5 DIGITIZATION OF BACK ISSUES OF IETE JOURNALS PRIOR TO 2008

5.1 The Chairman & the members were informed about the remaining scanning work of the back files of IETE journals by T&F and shortly its availability on the website. The Chairman was of the view that apart from IETE Corp members, these archives may have open access to all our student members, ISFs and org. members.

5.2 This is for the information of the Committee.

ITEM-6 REVENUE GENERATED FROM SUBSCRIPTION OF IETE JOURNALS & PUBLISHING OF EXTRA PAGES

6.1 The Chairman informed Committee members about the revenue generated during 2015 till date from the subscription of IETE Journals was Rs 19,00,900/- while from extra page charges, from authors, whose articles exceeded the page limit of 6 pages was Rs 2,84,247/-. Thus, the total Revenue generated during the year 2015 is Rs 21,85,147/-.

6.2 The Chairman suggested that the present postal charges on journals could still be controlled if any local courier service is negotiated with, for the despatch of our IETE publications on reduced rates instead of sending the journals by Regd Book Posts as being sent presently to our members/ subscribers.

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6.3 The Chairman further suggested increasing the subscriber base by requesting the Executive Committee Members of IETE Centres to bring at least one institutional subscriber from their area. The staff was asked to prepare a list of the present subscribers zone wise / Centre wise with type of journal being sent to them, to be circulated among the members of the Committee and then finally to the Centres for their information and follow up action.

6.4 The Chairman was firmly of the view that Publication Section should aim for self-sufficiency. The section should strictly adhere to self reliance system and attempt to balance the income accrued by meeting the yearly expenditure for its publications.

6.2 This is for the approval & information of the Governing Council.

ITEM-7 VISIT OF T&F TEAM TO IETE HQ

7.1 The Committee was informed about the visit of T&F to IETE HQ on 29th May 2015 and the participants who were present in the meeting-Prof Shibam Koul, (EIC IETEJR); Lt Gen(Dr) Rajesh Pant(Retd)(Co-Chairman Publications Committee); Maj Gen P K Jaggia, VSM (Retd) (Secretary General, IETE); Mr Gerald Dorey, Ms Jane Buffham, Ms Anindita Pandey and Mr Robinson Raju from T&F.

7.2 The discussions/ suggestions made during the T&F meeting were read out point by point. After due deliberations, a few of the recommendations of the Committee members on the outcome of T&F meeting are as follows:-

- (a) Acceptance to Inviting more articles from well known academicians on certain current topics of technology to drive impact and metrics of our Journals, as suggested by Prof Shibam Koul.
- (b) Most certainly not to increase in the frequency of the journal (IETE Journal of Research) as its periodicity can either be monthly or bi monthly (6 issues or 12 issues per year). But there could be increase in the number of pages to accommodate more articles from the backlog of IETE Journal of Research.
- (c) Acceptance to the suggestion (Prof Shibam Koul) for organizing authors' workshops in universities and higher education institutions on topics such as 'How to write a technical paper,' etc. It was recommended that four such workshops in different regions could be organized jointly by IETE and the host institutions to start with.



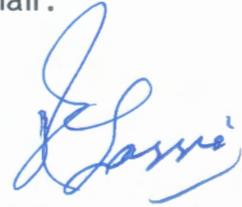
7.3 This is for the approval of Governing Council.

VOTE OF THANKS

8. The meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/3rd (2014-15)/PUBS

Date: 20 Jul 2015



Maj Gen P K Jaggia, VSM (Retd)
Secretary General

Distribution:

Chairman and Members of the Publications Committee
President and Members of the Governing Council