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**MINUTES OF THE 1ST (2013-14) MEETING OF THE PUBLICATIONS COMMITTEE HELD
AT 1030 HOURS ON SATURDAY, THE 07TH DEC 2013 AT IETE HQ, NEW DELHI**

The following were present:

Shri Harsh Vardhan
Wg Cdr D N Misra (Retd)
Col Balraj Anand (Retd)
Dr S Arivazhagan
Dr C Ghanshyam
Brig (Dr) V K Panday (Retd)
Shri S C Rudra
Shri P K Singhal

Chairman
Co-Chairman

Secretariat:

Mrs Sandeep Kaur Mangat
Shri Sanjay Chawla

Asstt Secy(ARP)
Staff

The following were unable to attend:

Col (Retd) K S Chakaravarthi
Wg Cdr K C Bhardwaj (Retd)
Prof S R Jog
Prof M Jagadesh Kumar
Prof S K Kaul
Prof Raj Senani
Prof (Dr) M L Goyal
Wg Cdr (Prof) P Prabhakar (Retd)
Prof S K Wasan

Editor-in-Chief (TR)
Editor-in-Chief (JR)
Editor-in-Chief (JE)
Co-opted
Co-opted
Co-opted

**ITEM-1 CONFIRMATION OF THE MINUTES OF THE 4TH (2012-13) MEETING OF THE
PUBLICATIONS COMMITTEE HELD ON JUL 20, 2013 AT IETE HQ**

1.1 The Committee Members were of the view that the Minutes of the previous Meeting may be circulated to the Members concerned or be provided at the time of meeting to enable newly inducted members have a fair idea on the discussion points.

1.2 This was for the information of the Governing Council.

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ITEM-2 PUBLISHING SCHEDULE OF IETE PUBLICATIONS

2.1 The publishing schedule of various IETE publications was reviewed by the members and it was observed that only the IETE Newsletter and Journal of Education were being published in time. Members expressed their concern on the late publishing of issues (5th & 6th) of IETE Technical Review and Journal of Research 2013 because of termination of the contract with M/s Mekdnw Media Publications Pvt Ltd in Aug 2013. The HQ Secretariat was advised to catch up with the printing schedule of IETE Technical Review and Journal of Research 5&6 issues.

2.2 This was for the information of the Governing Council.

ITEM-3 EXTENSION OF CONTRACT WITH MEDKNOW PUBLICATIONS

3.1 The Members were informed about the termination of the existing contract since 30th August 2013 between IETE and M/s Medknow Media & Publications, Mumbai, for printing of IETE Journals. They were also apprised about the tender notice that was issued and the quotation rates of M/s Medknow which were very high as compared to Taylor and Francis. IETE HQs requested M/s Medknow, to publish atleast another two issues (5th & 6th issues of IETE Journal of Research & Technical Review, completing the 2013 series) on the same old rates, on same terms & conditions. Initially M/s Medknow Media & Publications was reluctant but later on agreed to print the 5th and 6th issues of JR & TR 2013.

3.2 In this regard, Members of Publications Committee were of the view that in future before signing of any MoU, members as well as the Chairman of the Publications Committee should be informed.

3.3 This was for the information of the Governing Council.

ITEM-4 IETE ON-LINE JOURNALS

4.1 The Members were apprised about the submission of ISSN Applications form for four International Online Journals at ISSN office Delhi. As per their instructions that IETE is first to upload visual proof of these journals in the form of draft copy/ print ready copy, for obtaining the ISSN number. They were also informed that individual letters were sent to the already chosen editors of these four online journals, requesting them to collect and review articles at their end. Their response was still awaited.

4.2 The Members discussed the matter in detail and recommended to constitute a Sub-Committee, to frame the guidelines in this regard.

4.3 The Committee also decided that Hqs should mark a copy of the correspondence pertaining to Online Journals to the Members of the Publications Committee.

4.4 This was for the information of the Governing Council.

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ITEM-5 MOU WITH TAYLOR & FRANCIS FOR OMMS SYSTEM

5.1 The Committee Members were apprised of the work order given to the new agency M/s Taylor & Francis (T&F), from Delhi after careful consideration. They were also informed about IETE's several meetings with T&F and number of mutual amendments in the MoU. The committee recommended to go ahead with the MoU.

5.2 The MoU once signed, will be made effective from 1st January 2014 onwards.

5.3 This is for the information of the Governing Council.

ITEM-6 IETE NEWSLETTER

6.1 The Members were informed about the previous Governing Council decisions (Brain Storming Session held on 22nd Feb 2013 at Neemrana and on 20th April 2013 at Hyderabad), in which it was decided to reduce the frequency of IETE Newsletter initially from 6 to 4 and then from 4 to 3. The Committee discussed the matter of frequency in detail and recommended the following:

(a) To increase once again the frequency of IETE Newsletter from 3 to 6 i.e. to publish the newsletter bimonthly as before, because, the Newsletter is the only publication to uphold the interest of members/ centres.

(b) To reduce the number of photographs for cost-cutting purposes.

(c) To include the advertisements to cut the printing cost of the Newsletter.

(d) To include the Web links of technical details received from the various centers for the Newsletter, to benefit the readership.

(e) To devote half a page write-up on Dr CNR Rao, the Recipient of Bharat Ratna this year, in the forthcoming Newsletter and request him for some funds through a letter by President, IETE.

6.2 This was for the information and approval of the Governing Council.

VOTE OF THANKS

7 There being no other point to discuss, the meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/1st (2013-14)/PUBS

Date: *ju* Dec 2013



(S R AGGARWAL)
Secretary General

Distribution:

Chairman and Members of the Publications Committee

President and Members of the Governing Council

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