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**MINUTES OF THE 4<sup>TH</sup> (2012-13) MEETING OF THE PUBLICATIONS COMMITTEE  
HELD AT 0900 HOURS ON SATURDAY, THE 20<sup>TH</sup> JULY 2013 AT IETE HQ, NEW  
DELHI**

The following were present:

Wg Cdr (Retd) Prof P Prabhakar	Co-Chairman
Prof (Dr) M Basavaraj	
Shri C K Haridas	
Dr M H Kori	
Prof R P Gupta	
Dr V Gunasekhar Reddy	
Shri S C Rudra	
Prof S R Jog	
Prof A K Paul	Spl. Invitee

**Secretariat:**

Shri Gurmukh Singh	Dy Managing Editor
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The following regretted their inability to attend:

Shri Harsh Vardhan	Chairman
Shri K M Paul	Co-opted
Prof M Jagadesh Kumar	EIC (TR)
Prof S K Koul	EIC (JR)
Prof Raj Senani	EIC (JE)
Prof S K Wasan	Special Invitee

**ITEM-1 CONFIRMATION OF THE MINUTES OF THE 3<sup>RD</sup> (2012-13) MEETING  
OF THE PUBLICATIONS COMMITTEE HELD ON APR 20, 2013 AT  
HOTEL GREEN PARK, HYDERABAD**

1.1 As no comments were received, the minutes were confirmed.

**ITEM-2 PUBLISHING SCHEDULE OF IETE PUBLICATIONS**

2.1 The publishing schedule of various IETE publications was discussed and members expressed their opinion that the publication schedule of all the IETE

Publications must be followed strictly without any deviation and recommended the publishing of the IETE News Letter after every four months in a year.

2.2 This was for the approval of the Governing Council.

**ITEM-3 ADVERTISEMENTS FOR IETE JOURNALS AND NEWSLETTER**

3.1 Members appreciated the efforts of IETE HQ Secretariat for preparing Zone-wise and Centre-wise list of ISF Members and noted that till date no response has been received for any advertisement from the Chairpersons of all Centres/Sub-Centres. Members discussed the issue in detail and suggested to send the Zone-wise/Centre-wise list to Chairpersons of all Centres/Sub-Centres with a copy to all members of the Publications Committee.

3.2 This was for the information of the Governing Council.

**ITEM-4 IETE ON-LINE JOURNALS**

4.1 Member appreciated the relentless efforts made by Prof S R Jog and Dr M H Kori for starting the IETE On-line Journals' activities and noted that a message has been uploaded on IETE Website by the HQ Secretariat for information to authors regarding starting the On-line Journals. After detailed discussions by the Members, the following points emerged:-

- a) All the four On-line Journals will be issued quarterly with 1<sup>st</sup> issue to be released on 20<sup>th</sup> September 2013.
- b) There will be 15 to 20 articles in each issue
- c) On-line Journals' activities will be coordinated by IETE HQ through IETE Website.
- d) Cost of software for Online Manuscript Management System and Plagiarism Checking Software would be worked out by IETE HQ.
- e) Four applications for obtaining ISSN Nos. for each On-line Journal will be prepared and submitted by IETE HQ.
- f) List of Reviewers/Editors for each Journal may be reviewed on yearly basis.

4.2 This was for the approval of the Governing Council.

**ITEM-5 TO LEVY CHARGES FOR DOWNLOADING OF ARTICLES**

5.1 Members noted that the HQ secretariat has initiated the process of levying charges for downloading of articles and the system had become



operational. Chairman suggested that Prof S R Jog and Dr M H Kori to coordinate the methodology adopted by M/s Medknow Publishers regarding levying and intimating the revenue generated.

5.2 This was for the information of the Governing Council.

**ITEM-6 NOTICE INVITING TENDER FOR PUBLICATION OF IETE JOURNALS**

6.1 Members noted that detailed specifications were worked out for OMMS System and printing of all the three IETE Journals and HQ secretariat had floated the 'Notice Inviting Tenders' for the same since contract with M/s Medknow Publications Mumbai was expiring on 31<sup>st</sup> August 2013. Members suggested that detailed specifications and the Comparative Statement of Tenders be sent to them by e-mail.

6.2 This was for the information of the Governing Council.

**ITEM-7 ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR**

7.1 Chairman appreciated the contributions of Members of the Publications Committee for smooth operation of the Publication activities of IETE and thereby enhancing the recognition of IETE Journals. Publications Committee also appreciated the work done by the Dy Managing Editor and his team for timely publication of IETE Journals and efficient management of all related activities.

The Committee also placed on record the work done by Prof S R Jog and appreciated his efforts to start a new journal, "The Journal of Research and Innovation".

7.2 This was for the information of the Governing Council.

**VOTE OF THANKS**

8. The meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/4<sup>th</sup> (2012-13)/PUBS

Date: 8 Aug 2013



(S R Aggarwal)  
SECRETARY GENERAL

**Distribution:**

Chairman and Members of the Publications Committee  
President, IETE and Members of the Governing Council