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**MINUTES OF THE 2ND (2012-13) MEETING OF THE PUBLICATIONS COMMITTEE
HELD ON SATURDAY, THE 23 FEB 2013, AT 1030 HOURS AT NEEMRANA,
RAJASTHAN**

The following were present:

Wg Cdr (Retd) Prof P Prabhakar In the Chair
Prof (Dr) M Basavaraj
Shri C K Haridas
Dr M H Kori
Prof R P Gupta
Dr V Gunasekhar Reddy
Shri S C Rudra

Secretariat:

Shri Gurmukh Singh Dy Managing Editor

The following regretted their inability to attend:

Shri Harsh Vardhan Chairman
Prof S R Jog
Shri K M Paul Co-opted
Prof M Jagadesh Kumar EIC (TR)
Prof S K Koul EIC (JR)
Prof Raj Senani EIC (JE)
Prof S K Wasan Special Invitee

**ITEM-1 CONFIRMATION OF THE MINUTES OF THE 1ST (2012-13) MEETING
OF THE PUBLICATIONS COMMITTEE HELD ON 01 DEC 2012 AT IETE
HQ, NEW DELHI**

1.1 As no comments were received, the minutes were confirmed.

ITEM-2 PUBLISHING SCHEDULE OF IETE PUBLICATIONS

2.1 The publishing schedule of various IETE publications was discussed and members expressed their satisfaction for maintaining the publishing schedule by the Secretariat. Members of the Committee recommended that e-copy of all the articles of forthcoming issues of IETE Journals be sent to them for prior information before publishing. Members also recommended for printing of Diamond Jubilee Logo on front page of all IETE Publications

2.2 This was for the approval of the Governing Council.

ITEM-3 **ADVERTISEMENTS FOR IETE JOURNALS**

ISP
List should be updated
& every year the list is to
be sent to ISP Colleges.

3.1 Members discussed this issue in detail and recommended that HQ Secretariat should send letters by e-mail to the Principals of all ISF Colleges for getting advertisements for IETE Journal of Education. The Committee also recommended that the Secretary General should coordinate among EDP, Membership and ARP Sections of HQ to ensure that ISF addresses are upto-date, complete and correct in all respects.

3.2 This was for the approval of the Governing Council.

ITEM-4 **UPLOADING INFORMATION ON LATEST TOPICS ON IETE WEBSITE**

4.1 The Committee discussed this issue in detail and requested Dr Kori to coordinate the activity of uploading articles on latest topics on IETE website with the HQ Secretariat.

4.2 This was for the information of the Governing Council.

ITEM-5 **REVIEW OF CONTENTS OF IETE NEWSLETTER**

5.1 The members held detailed discussions on all aspects of the IETE Newsletter and expressed satisfaction on the contents of the Jan-Feb 2013 issue of IETE Newsletter and instructed the HQ Secretariat to ensure that photographs should be sparingly included.

5.2 This was for the information of the Governing Council.

ITEM-6 **HIGHLIGHTING INDIAN RESEARCH OUTCOME THROUGH IETE JOURNAL**

6.1 The members noted that the brochure received from the Chairman, IETE Pune Centre regarding publication of the proposed "Journal of Innovation and Research" was sent by HQ Secretariat to various Engineering Colleges in and around Delhi for publicity.

6.2 This was for the information of the Governing Council.

ITEM-7 **IETE HQ LIBRARY**

7.1 Members of the Committee noted that HQ Library had recently been provided with an internet connection, a new desktop computer and a printer. Members recommended that Library Management System/Software costing not more than Rs.10,000/- be procured for the HQ Library.

Members also discussed the list of books recommended by Prof C Murali for procurement for IETE HQ Library and recommended that the list of books be forwarded by the HQ Secretariat to all Centres/Sub-Centres of IETE for information.

7.2 This was for the approval of the Governing Council.

ITEM-8 REVIEW OF THE CONTENTS OF IETE JOURNAL OF EDUCATION

8.1 Members discussed contents of the IETE Journal of Education and expressed their views that the tutorial articles being published in the journal should be of Degree/Diploma level. The Committee also recommended that the complete and updated ISF list should be printed once in two years in the Journal of Education.

8.2 This was for the approval of the Governing Council.

ADDITIONAL POINTS

ITEM-9 IETE ON-LINE JOURNAL

Also obtain ISSN No.

9.1 Members deliberated on the requirement of starting an IETE on-line Journal in view of large number of articles received for printing in the existing journals. Since, there being a long queue in publication, the researchers are finding it difficult to get their articles published. In view of this requirement, the members recommended to start an IETE Online Journal with the following titles:

1. International Journal of Advancements in Communications
2. International Journal of Advancements in Electronics
3. International Journal of Advancements in Computing
4. International Journal of Advancements in Information Technology

Members also deliberated on the Modus operandi and recommended that after receipt of any research article, the same would be examined at appropriate level and once approved, the author shall be asked to make payment for online publication. Details of complete operations i.e. Editorial Board, Reviewing Process, Author-Instructions, payments etc along with submission of application for getting ISSN No. would be worked out by the HQ Secretariat in consultation with the Chairman/Co-Chairman, Publications Committee. The details thus obtained would be discussed during the next meeting.

9.2 This was for the approval of the Governing Council.

ITEM-10 TO LEVY CHARGES FOR DOWNLOADING OF ARTICLES

10.1 The Committee recommended that in view of downloading of large number of articles published in IETE Journal of Research and IETE Technical Review by Indian/Foreign readers, the downloading charges should be levied as it was a common practice with all Journals of International repute. Members, therefore, recommended that for downloading articles from IETE Journals, a charge of US \$ 5 (Rs.250/-) per article be levied and directed HQ Secretariat to work out further details in this regard.

10.2 This was for the approval of the Governing Council.

ITEM-11 SENDING ONE HARD COPY OF JOURNAL TO THE CORRESPONDING AUTHOR ONLY

11.1 The Committee discussed in details on this point and recommended that a single hard copy of the IETE journal be sent to one corresponding author only. This would help reduction in the high postage charges especially in case of foreign authors. Members further deliberated on this aspect and recommended that if any other author desired to have a hard copy, he would have to pay an amount of US \$ 20 (in case of Foreign author) and Rs.500/- (in case of Indian author).

11.2 This was for the approval of the Governing Council.

VOTE OF THANKS

12. The meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/2nd (2012-13)/PUBS

Date: Feb 2013



(S R Aggarwal)
SECRETARY GENERAL

Distribution:

Chairman and Members of the Publications Committee
President, IETE and Members of the Governing Council