MINUTES OF 3RD(2008-2009) MEETING OF THE PUBLICATIONS COMMITTEE HELD ON SATURDAY, THE 18 APR 2009, at 1000 HOURS AT CSIO CONFERENCE HALL, CHANDIGARH

The following were present:

Shri M L Gupta	Chairman
Prof (Ms) Anita G Dandekar	
Shri P P Khare	
Shri R V Datar	
Shri R Lakshminarayana Rao	
Col Balraj Anand(Retd)	

Secretariat:

Cdr A P Sharma,IN (Retd)	Dy Managing Editor

The following were unable to attend:

Prof K Babu Rao	Co-Chairman
Prof (Dr) M L Goyal	
Dr S K Aggarwal	
Prof M Jagadesh Kumar	Co-opted
Shri K M Paul	Co-opted
Prof S C Dutta Roy	Spl Invitee
Prof S K Koul	Spl Invitee

ITEM-1   CONFIRMATION OF THE MINUTES OF THE 2ND (2008-2009) MEETING OF THE PUBLICATIONS COMMITTEE HELD ON THE 14 FEB 2009 AT IETE HQ, NEW DELHI

1.1   As no comments were received, the minutes were confirmed.

ITEM-2   PUBLISHING SCHEDULE OF IETE PUBLICATIONS

2.1   The Committee was apprised of the latest status of publishing of various IETE publications.

2.2   The Committee noted the progress.

ITEM-3   ON-LINE SUBMISSION AND REVIEW OF ARTICLES FOR IETE JOURNALS

3.1   The Chairman informed the Committee that the improvements in IETE journals after adopting the on line system had been greatly appreciated by academia. After the teething troubles, the on line system was expected to stabilize by June 2009. The salient points highlighted in respect of each journal were as follows:

3.1.1   **IETE Technical Review** May-Jun 2009 issue was expected by 1st week of May 2009, much ahead of schedule. 30-40 articles were being submitted per month and processing time had been reduced to 3-4 months. As an on going process, about 180-200 reviewers were being added per day to the database with a target of database of about 40,000 reviewers. This would enhance the utility, visibility and acceptability of the journal globally.

3.1.2   **IETE Journal of Research** On the average about 60-70 articles were being submitted per month. About 300 articles were in the review process. Presently the processing time was about 6 months. The Jan-Feb 2009 issue was under finalization and was behind schedule by about 1½ months. Efforts were on to bring Mar-Apr 2009 issue on schedule.

3.1.3   **Journal of Education** Prof Ranjan Bose of IIT Delhi had recently taken over as Editor-n-Chief in place of Prof S C Dutta Roy. Jan-Apr 09 issue is under finalization and would be as per schedule. As of now, 10 articles were under review process for May-Aug 2009 issue.

3.2   The Committee commended the efforts and support of the Editors-in-Chief and their team of Editors and reviewers. It was strongly recommended that Editors-in-Chief be suitably felicitated during ATC -2009 for their contribution and efforts.

ITEM-4   SPECIAL ISSUE OF IETE TECHNICAL REVIEW FOR ATC- 2009

4.1   The Chairman apprised the Committee of the discussions held in the TPC meeting on 17 Apr 09 wherein the Chairman TPC accepted the task of bringing out the special issue of TR on the theme of ATC-2009. The members suggested that quality of articles be ensured through the proper review of accepted articles.

4.2   The Committee recommended the above for the approval of the Council.

ITEM-5   DIGITIZATION OF OLD ISSUES OF IETE JOURNALS

5.1   The Committee was informed that the scanning and digitization of old issues of all the three journals had been done. However, as these files were of larger size, it was not found feasible to upload these on the journal websites. As per the last decision of the Council to upload only issues of Journals for the last five years on the Journal web, the Scanning of these issues was being explored afresh to meet the requirements of M/s Medknow Publications for uploading on the Journals websites.

5.2   This was for the information of the Committee.

ITEM-6   INITIATIVES FOR INCREASING POPULARITY OF IETE JOURNALS

6.1   The Committee examined the list of about 215 Institutions and Industries.   Out of these, 100 were short listed for sending copies of IETE journals on complimentary basis.

6.2   The Committee recommended sending copies of IETE Journal of Research (JR) and Technical Review (TR) to 100 Institutions and Industries on complimentary basis. The likely expenditure on this account would be about Rs.75, 000/- per annum.

ITEM-7   IMPROVED QUALITY OF IETE NEWSLETTER AND PRINTING OF IETE JOURNAL OF EDUCATION ON QUALITY PAPER

7.1   The Committee deliberated in detail the pros and cons of additional expenditure of about Rs.16.60 lacs to be incurred per year for printing of 60,000 copies per issue of JE on improved quality of paper. The Committee decided to revert to the earlier quality of paper for the text which was considered to be acceptable for this journal.

7.2   The modifications in the format of IETE Newsletter were discussed and Committee approved the suggested format with minor modifications.

7.3   The Committee recommended printing of JE on normal text paper (TA Maplitho (23 x 36/18.6 kg/70 gsm) from issue No.2, May-Aug 09 onwards to effect a saving of about Rs.16.6 lacs per year.

ITEM-8   LETTERS-TO-EDITOR: IETE JOURNALS AND IETE NEWSLETTER

8.1   The Committee discussed the various aspects of printing of letters-to-editor in the IETE Newsletter and IETE journals.

8.2   After detailed deliberations, the Committee decided to close this point.

VOTE OF THANKS

9.   There being no other points, the meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/3rd (2008-09)/PUBS

Date: 04 May 2009

(VK PANDAY)
Brig (Retd)
Secretary General

Distribution:
Chairman and Members of the Publications Committee.
President and Members of the Council