



**The Institution of Electronics
and Telecommunication Engineers**

2, Institutional Area, Lodi Road,
New Delhi - 110003

Tel. : +91(11) 43538800-99

Fax : +91(11) 24649429

Telefax : +91(11) 24631810

E-mail : sec.gen@iete.org

Website : <http://www.iete.org>

<http://www.iete.info>

**MINUTES OF 2ND (2008-2009) MEETING OF THE PUBLICATIONS COMMITTEE
HELD ON SATURDAY THE 14 FEB 2009 at 0900 HOURS AT IETE HQ, NEW
DELHI.**

The following were present:

Shri M L Gupta	Chairman
Prof K Babu Rao	Co-Chairman
Prof (Ms) Anita G Dandekar	
Prof (Dr) M L Goyal	
Shri P P Khare	
Shri R V Datar	
Prof S K Koul	Spl Invitee

Secretariat:

CDR A P Sharma, IN (Retd)	Dy Managing Editor
Wg Cdr K K Verma(Retd)	Asstt. Secretary (Pubs)

The following were unable to attend:

Shri R Lakshminarayana Rao	
Col Balraj Anand(Retd)	
Dr S K Aggarwal	
Prof M Jagadesh Kumar	Co-opted
Shri K M Paul	Co-opted
Prof S C Dutta Roy	Spl Invitee

**ITEM-1 CONFIRMATION OF THE MINUTES OF THE 1ST (2008-2009)
MEETING OF THE PUBLICATIONS COMMITTEE HELD ON THE 29
NOV 2008 AT PUNE**

1.1 As no comments were received, the minutes were confirmed.

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ITEM-2 PUBLISHING SCHEDULE OF IETE PUBLICATIONS

2.1 The Chairman apprised the committee of the latest status of publishing of various IETE publications. It was also discussed that the 12 approved articles planned earlier to be published in Vol.54, No.5, Sep-Oct 2008 issue of Journal of Research were now scheduled to be published in two issues i.e Sep-Oct & Nov-Dec 2008. As of now there are 178 articles available online which were under review process for JR, hopefully it would be feasible to have sufficient accepted articles in advance for future issues of JR. In case of TR, the current issue for Jan-Feb 2009 is expected to be available in soft copy by the first week of March 2009. The Members were informed that in the next few months the online system is expected to stabilise and these journals would be available as per our regular schedule.

2.2 The Committee recommended this for information of the Council.

ITEM-3 ON-LINE SUBMISSION AND REVIEW OF ARTICLES FOR IETE JOURNALS

3.1 The Chairman briefed the Members about the status of the online submission and review system. The Members were very appreciative of the improvements in the quality and appeal of the journal of Research (JR) and Technical Review (TR). The Members of the Committee subsequently discussed extensively about the various aspects of the online system, the difficulties being experienced and how these would be resolved. As the system was new, some teething problems were bound to be faced. The problematic issues would be handled on case to case basis. Following actions were recommended:

- (a) The significant efforts need to be made by all concerned to make these journals of International standard.
- (b) The duration between submission and final acceptance of articles should be reduced to encourage authors to submit more articles.
- (c) A user manual for system exploitation has been prepared by IETE and M/s Medknow Publication need to be persued to prepare the exhaustive operation manual to make the system more user friendly. With the availability of user manual, all users of the system would hopefully be more comfortable with the system.

3.2 The Committee recommended this for information of the Council.

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ITEM-4 **TOPIC FOR THE SPECIAL ISSUE OF IETE TECHNICAL REVIEW (TR)
FOR ATC-2009 (TR)**

4.1 Prof M Jagadesh Kumar, the Editor - in - Chief of IETE TR, has intimated that no response has been received from Editors/Authors regarding the special ATC issue of TR on the chosen theme. The Chairman informed that the same has been communicated in the TPC meeting where Chairman TPC has assured to help in searching guest editors and authors for the relevant topic. Council Members are also requested to assist in this matter. After detailed discussions, the committee recommended that if adequate response is not received, the special issue be published with some articles related to the theme along with other articles of regular type for TR.

4.2 The Committee recommended this for the consideration of the Council.

ITEM-5 **DIGITIZATION OF OLD ISSUES OF IETE JOURNALS**

5.1 The Chairman informed about the work undertaken for digitization of old issues of IETE Journals. A typical sample trial of scanned issue of old TR has not been found suitable by M/s Medknow for uploading on journal website due to bulky file size, clarity of pages and also additional work needed for incorporating search facility. The members discussed in details about the utility of very old articles to be available online in view of the advancement in technology and the resultant obsolescence.

5.2 The Committee recommended that the journals of only last 5 years should be put on Journal Website and the remaining issues are to be digitized to be available in IETE Library as archives.

5.3 The Committee recommended this for the consideration of the Council.

ITEM-6 **INCREASING SUBSCRIPTION RATES FOR IETE JOURNALS**

6.1 The Committee appreciated the quality of Journals being published.

6.2 The Committee recommended the revised rates as follows for subscription to be effective from Jan 2010 in view of the fact that the subscriptions at old rates were already being accepted for the year 2009. The revised subscription rates will give some relief for increased cost of production of the quality Journals.

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<u>Type of Journal</u>	<u>Existing Rates (Rs.)</u>	<u>Recommended Rates (Rs.)</u>
IETE Journal of Research & IETE Technical Review	750/-	1000/-
IETE Journal of Research	500/-	750/-
IETE Technical Review	500/-	750/-
IETE Journal of Education	150/-	250/-

6.3 The Committee recommended this for the decision of the Council.

ITEM-7 INITIATIVES FOR INCREASING POPULARITY OF IETE JOURNALS

7.1 The Committee commended the efforts made by the Publications Section in this direction. However, there was a need for continuous efforts to increase the popularity of IETE Journals.

7.2 The Committee recommended the following:

- (a) IETE Journals need to be sent to identified relevant Institutions across the country as a complimentary copy.
- (b) The complimentary copy also need to be sent to selected Telecom & IT Industries and selected Govt. Departments.

7.3 The Committee recommended this for the decision of the Council.

ITEM-8 IMPROVED QUALITY OF IETE NEWSLETTER AND PRINTING OF IETE JOURNAL OF EDUCATION ON QUALITY PAPER

8.1 Items 8 & 9 of the agenda were discussed together by the Members of the Committee. The printing of the Journal of Education (JE) and News Letter (NL) in improved format has since been approved, to be at par with the other two Journals (JR & TR) as per the M/s Medknow specifications.

8.2 The Committee recommended this for the information of the Council.

ITEM-9 POINT DISCUSSED UNDER ANY OTHER MATTER

9.1 During committee meeting some members suggested that Letters-to-Editor should be incorporated in IETE Journals and IETE Newsletters to encourage readers' participation and their feed back for any improvements. The committee has accepted this suggestion.

9.2 The Committee recommended this for the information of the Council.

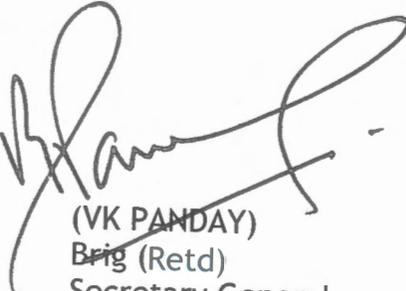
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10. There being no other points, the meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/2ND (2008-09)/PUBS

Date: 24 Feb 2009



(VK PANDAY)
Brig (Retd)
Secretary General

Distribution:

Chairman and Members of the Publications Committee.
President and Members of the Council