



**The Institution of Electronics
and Telecommunication Engineers**

2, Institutional Area, Lodi Road,
New Delhi - 110003

Tel. : +91(11) 43538800-99
Fax : +91(11) 24649429
Telefax : +91(11) 24631810
E-mail : ietend@iasdl01.vsnl.net.in
Website : <http://www.iete.org>
<http://www.iete.info>

**MINUTES OF 1ST (2008-2009) MEETING OF THE PUBLICATIONS COMMITTEE
HELD ON SATURDAY THE 29 NOV 2008 at 1030 HOURS AT YASHADA, MDC,
RAJ BHAWAN COMPLEX, BANER ROAD, PUNE**

The following were present:

Shri M L Gupta	Chairman
Prof K Babu Rao	Co-Chairman
Prof(Ms) Anita G Dandekar	
Shri R Lakshminarayana Rao	
Shri P P Khare	
Col Balraj Anand(Retd)	
Shri R V Datar	

Secretariat:

CDR A P Sharma, IN (Retd)	Dy Managing Editor
---------------------------	--------------------

The following were unable to attend:

Dr S K Aggarwal	
Prof (Dr) M L Goyal	
Prof M Jagadesh Kumar	Co-opted
Shri K M Paul	Co-opted
Prof S K Koul	Spl Invitee
Prof S C Dutta Roy	Spl Invitee

**ITEM-1 CONFIRMATION OF THE MINUTES OF THE 4TH (2007-2008)
MEETING OF THE PUBLICATIONS COMMITTEE HELD ON 11 JUL
2008 AT KATHMANDU**

1.1 As no comments were received, the minutes were confirmed.

ITEM-2 PUBLISHING SCHEDULE OF IETE PUBLICATIONS

2.1 The Chairman apprised the committee of the latest status of publishing of various IETE publications including special issues. The Printing of issues No. 4 and No.5 of Journal of Research needed to be expedited. The cases on file had been initiated for necessary Administrative approvals.

[Handwritten signature]
11/12

2.2 The Committee recommended that approvals for printing of journals be accorded by the Secretary General as per routine procedure to avoid delays.

ITEM-3 ON-LINE SUBMISSION AND REVIEW OF ARTICLES FOR IETE JOURNALS

3.1 The Chairman informed the Committee that the system has been commissioned on 30 September 2008 and the authors have started submitting articles through online. He highlighted the unstinted support from the Editors-in-chief of the three journals and the efforts being made by Publications section in enhancing the visibility of IETE journals by including in the lists of editorial boards and reviewers internationally recognized authorities. However, the initial difficulties experienced were being mutually resolved with M/s Medknow Publication and Editors-in-Chief of the three Journals. The system is likely to take some time to stabilise. Training of staff in Publications Section need to be organized locally with suitable vendor(s) and Editors-in-Chief at IIT Delhi for efficient operation of the system.

3.2 The Committee recommended that details of suitable training modules be worked out for processing of Administrative Sanction. The Council was requested to approve the proposal in principle.

ITEM-4 TOPIC FOR THE SPECIAL ISSUE OF IETE TECHNICAL REVIEW FOR ATC-2009

4.1 Copies of the "Call for Papers" received through Prof Jagadesh Kumar suggesting topic and the Guest Editors were circulated to the members of the Committee. The Chairman informed the Committee that a copy of this had also been given to the Chairman, Technical Programme Committee (TPC) who mentioned that the topic for ATC 2009 would be discussed in TPC meetings and topic decided would be conveyed in due course. Prof Jagadesh Kumar in his earlier correspondence had indicated a time frame of about 10 months for bringing out a quality special issue.

4.2 The Committee recommended that the proposal received from Prof Jagadesh Kumar for special issue of IETE Technical Review be suitably considered by the Council.

ITEM-5 DIGITIZATION OF OLD ISSUES OF IETE JOURNALS

5.1 This subject was deliberated in detail. Some members suggested digitizing only the table of contents and abstracts of the articles of old issues of Journals for archive purpose as the technology was rapidly advancing and the relevance of old articles was indeed debatable. After detailed discussions,

Handwritten signature and date: 11/12

the Committee recommended that the available old issues of IETE Journals be digitized for archive and journal websites by outsourcing the job at an estimated cost of Rs 1.85 lacs through a local vendor.

5.2 The Committee recommended for approval of FPPC of estimated amount of Rs. 1.85 lakhs for this job.

ITEM-6 INCREASING SUBSCRIPTION RATES FOR IETE JOURNALS

6.1 In view of the enhanced quality of printing and paper involving extra expenditure, the Committee after due deliberations recommended that the subscription rates in respect of only paid subscribers be revised as follow, effective from Jan 2010:

Type of Journal	Existing Rates Rs.	Recommended Revised Rates Rs.
IETE Journal of Research & IETE Technical Review	750/-	1000/-
IETE Journal of Research	500/-	750/-
IETE Technical Review	500/-	750/-

6.2 The Committee recommended for the Council approval of the above revised subscription rates.

ITEM-7 INITIATIVES FOR INCREASING POPULARITY OF IETE JOURNALS

7.1 The Committee considered various means for increasing popularity of IETE Journals including free distribution at important exhibitions, seminars etc and also to be advertised on the websites of other organizations on mutually agreeable basis. After due deliberations, the Committee recommended that the information related to online "Manuscript Management System" be published regularly in IETE Journals, Newsletters and websites. The Chairmen of the Centres and Sub-Centres were also to be requested for local initiatives to give wider publicity to IETE Journals and hyperlink the online system in their websites.

7.2 The Committee recommended that necessary information be published regularly in IETE journals, Newsletters and IETE Websites and also to seek assistance from Local Centres.

13/11/12

ITEM-8 **PRINTING OF JOURNAL OF EDUCATION THROUGH M/S MEDKNOW PUBLICATIONS**

8.1 The cost implications of publishing the IETE journals through M/s Medknow Publications and the local printers in NCR were discussed. In view of the large financial implications for printing of Journal of Education through M/s Medknow vis-à-vis local printing, the Committee decided that printing of Journal of Education be continued through local printers in Delhi.

8.2 The Committee recommended that the printing of Journal of Education be organized through the identified local printers at Delhi as per the specifications approved in the MoUs with M/s Medknow Publications for JR and TR.

ITEM-9 **IMPROVED QUALITY OF IETE NEWSLETTER**

9.1 The Committee discussed the three variants for the format and printing of IETE Newsletter namely,

- (a) The complete issue on text paper (Maplitho 70 gsm) including cover pages and in four coloured photographs with the text of events. The last 3 issues were seen (average cost per issue Rs.4.15).
- (b) The cover pages of art paper (Sinarmos 100 gsm) and coloured photographs upto 18 Nos. on the cover art papers, text on Maplitho 70 gsm and additional photographs, if any, in B/w with the text. (Average cost/issue: Rs.4.70).
- (c) The entire issue on art paper (sinarmos 100 gsm) including four colours of photographs and in text. (Average cost/issue: Rs.5.88).

9.1.1 After detailed deliberations, the Committee decided that the IETE Newsletter to be printed on all art paper through the local identified printers including the supply of approved quality of papers.

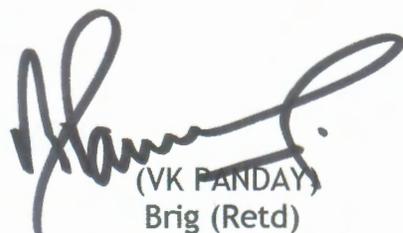
9.2 The Committee recommended that the IETE Newsletter be printed on all art paper for text and colour photographs through local printers.

VOTE OF THANKS

10. There being no other points, the meeting ended with a vote of thanks to the Chair.

Ref: IETE/J-266/1ST (2008-09)/PUBS

Date: 11 Dec 2008


(VK PANDAY)
Brig (Retd)
Secretary General

Distribution:
Chairman and Members of the Publications Committee.
President and Members of the Council