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Date: 30 NOV 99

**MINUTES OF THE 1ST (1999-2000) MEETING OF THE PUBLICATIONS COMMITTEE
HELD ON 19 NOV' 99 AT IIT, KANPUR.**

The following members were present :

Prof V Sinha	Chairman
Maj Gen Yashwant Deva, AVSM(Retd)	Co-Chairman
Prof K K Aggarwal	Member
Shri P N Chopra	Member
Dr(Mrs) Sneha Mohan	Member
Shri H O Agrawal	Co-opted/ Hony Mg Editor

At the very outset Chairman and the Committee members expressed that the Institution is known by its publications. The quality of the publications attract not only the authors but general members as well. Therefore deliberation of the Committee should keep this as the main focus.

ITEM -1 CONFIRMATION OF THE MINUTES OF THE 3RD(98-99) MEETING OF THE PUBLICATIONS COMMITTEE HELD ON 17 JULY 99 AT IETE HQS.

1.1 The minutes were confirmed.

ITEM -2 STATUS OF THE IETE PUBLICATIONS

2.1 IETE Journal of Education

Scarcity of papers is preventing publishing of quarterly journal on time. By end of December '99 Vol 40. Nos.1&2 combined is likely to be issued. The Committee felt that in view of availability of variety of text books, tutorial materials & other articles for the students use, there may not be a necessity to publish IETE Journal of Education in future and recommended that Academic Committee may be consulted on this matter before a decision is taken.

2.2 IETE Technical Review

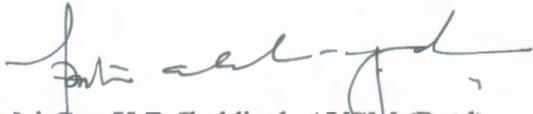
2.2.1 Identification of subject for the Special Issue of Technical Review, to be released at the time of ATC-2000, may be taken up after the finalisation of the theme of ATC-2000.

2.2.2 Letter received from Dr K R Phadke regarding the contents / format of IETE Technical Review was considered & deliberated. The Committee felt that suitable steps be taken to publish the Technical Review on the lines of Spectrum as suggested by Prof Thomas Kailath.

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ITEM - 3 ANY OTHER MATTER

It was felt by the Committee that the review process takes too long a time. Efforts should be made to reduce the time taken for review of the papers (from submission of paper to its publication) through personal contacts by the Chairman and others. A suggestion was made that articles/ papers be received on floppies and put on internet for review. Another suggestion was that each of the papers be sent to five reviewers and if three reviews are obtained, the process may be completed accordingly. The Committee felt that this matter be studied and put up as an agenda item at the next meeting of Publications Committee.


Maj Gen K B Jhaldiyal, AVSM (Retd)
SECRETARY GENERAL

Distribution

1. Chairman and Members of the Publications Committee.
2. President and the Council Members.